

**WEST DEER
TOWNSHIP
SUPERVISORS
MEETING**



August 15, 2018

6:30 p.m./Executive Session

7:00 p.m./Regular Business Meeting

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

**WEST DEER TOWNSHIP
Board of Supervisors
August 15, 2018**

**6:30 pm: Executive Session
7:00 pm: Regular Business Meeting**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Executive Session**
5. **Registered Comments from the Public**
6. **Comments from the Public**
7. **Accept minutes**
8. **Monthly Financial Report**
 - A. **Finance Officer's Report**
 - B. **List of Bills**
 - C. **Tax Refunds**
9. **Police Chief's Report**
10. **Building Inspector / Code Enforcement Officer's Report**
11. **Report from the Parks and Recreation Board**
12. **Engineer's Report**
13. **Acceptance: 2019 Minimum Municipal Obligations (MMOs)**
14. **Adoption: Ordinance No. 427 (Road List Restatement)**
15. **Approval: Deer Lakes School District Plan of Lots**
16. **Discussion: PennDOT Winter Maintenance Agreement**
17. **Discussion: Creighton-Russellton Road**
18. **Discussion: Social Media**
19. **Committee Reports**
20. **Old Business**
21. **New Business**
22. **Set Agenda: September 19, 2018**
23. **Comments from the Public**
24. **Adjournment**

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

4 Executive Session Held

REGISTERED COMMENTS FROM THE PUBLIC

- None

5

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

6

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE JULY 18, 2018 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE JULY 18, 2018 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr.; Beverly Jordan; Arlind Karpuzi; Shawn Maudhuit; Joyce A. Romig; and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced the Board held an Executive Session at 6:30 p.m. to discuss two matters for potential litigation and an employee matter.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- None

ACCEPT MINUTES

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to accept the minutes of the June 20, 2018 meeting as presented. A roll call vote was taken. Members voting yes, Mrs. Jordan, Mr. Karpuzi, Mr. Maudhuit, Mr. Vaerewyck, Dr. DiSanti, and Mrs. Hollibaugh. Member abstaining, Mrs. Romig (absent at meeting). Motion carried, 6-yes, 0-no, and 1-abstention.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
30 June 2018

I - GENERAL FUND:

	<u>June</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	348,017.99	3,719,226.78	63.90%
Expenditures	452,252.45	2,113,906.14	36.32%

Cash and Cash Equivalents:

Sweep Account	1,871,746.33	1,871,746.33
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II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	29,171.91
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Fire Tax Fund:

Sweep Account - Restricted	102,921.88
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State/Liquid Fuels Fund:

Sweep Account - Restricted	427,216.25
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559,310.04**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved	806,095.20
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Capital Reserve Fund:

Sweep Account - Reserved	349,751.23
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1,155,846.43**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00	0.00
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TOTAL CASH BALANCE 06/30/18**3,586,902.80****Interest Earned June 2018****743.54**

	<u>06/1/2018</u>	<u>June</u>	<u>06/30/2018</u>
	<u>Debt Balance</u>	<u>Principal</u>	<u>Debt Balance</u>
		<u>Payment</u>	
Mars National - VFC #3	\$236,512.13	\$2,607.94	\$234,471.08
NexTier Bank VFC #2	\$448,725.28	\$2,680.96	\$447,492.66

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to approve the Finance Officer's Report as submitted. Motion carried unanimously 7-0.

LIST OF BILLS

Allegiance Technology Partners.....	10633.31
Amerikohl Aggregates Inc.	5840.96
Amerikohl Transport Inc.	4957.64
Axon Enterprises, Inc.	5372.88
Best Wholesale Tire Co., Inc.....	545.60
Culverts, Inc.	3560.00
Griffith, McCague & Happel, PC.....	1719.50
Hei-Way, LLC.....	843.98
Jet Jack, Inc.	47875.05
Jordan Tax Service, Inc.	1387.23
Kress Tire.....	650.00
Lindy Paving Inc.	1295.85
Mark C. Turnley.....	2850.00
North Eastern Uniforms & Equip Inc.....	1812.28
Office Depot.....	327.75
Shoup Engineering Inc.	5053.35
Staley Communications.....	194.97
The Lane Construction Corporation.....	792.14
Toshiba Financial Services.....	531.08
Tristani Brothers, Inc.....	4774.56
Wine Concrete Products, Inc.....	2550.00

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

TAX REFUNDS

The Board is in receipt of the list from the Tax Collector requesting the issuance of real estate tax refunds due to assessment changes by Allegheny County for the years 2017 and 2018.

2017 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Brawner, William F. & Jayme	2195-M-284	\$282.19
Tibensky, Joseph E.	1357-G-30	\$698.17

2018 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Stark, Patrick D. & Amy D.	2197-R-146	\$ 85.56
Tibensky, Joseph E.	1357-G-30	\$684.21

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 7-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of June 2018. A copy of the report is on file at the Township. Questions and comments followed.

Mrs. Jordan commended Sgt. Mikus for his nomination for the Attorney General's Award for Distinguished Service in Policing.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of June 2018. A copy of the report is on file at the Township. Questions and comments followed.

PARKS AND RECREATION BOARD REPORT

Mrs. Amy Stark, Chairwoman, was present and provided and read a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- 2018 Road Improvement Project
 - Contracts have been executed for the hot mix asphalt, cold mix asphalt and seal coating work with Youngblood Paving and Russell Standard Corporation. Russell Standard has completed the bituminous seal coat work on Trump Road, Lick Road and Carl Lane.
- Cedar Ridge Storm Sewer Rehabilitation
 - Jet Jack has been and continues to perform lining work on the storm sewers.
- EMS Subdivision
 - Survey work on the Deer Lakes School District and EMS properties has been performed and the subdivision plat has been prepared. The plan has been submitted to the Township and School District.

Development/Subdivision Reviews

- None

ADOPTION: ORDINANCE NO. 423 (CHARTER REFERENDUM – SUPERVISOR COMPENSATION)

ORDINANCE NO. 423

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTION C-1015 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER PERMITTING COMPENSATION FOR SUPERVISORS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to adopt Ordinance No. 423 as advertised and presented. A roll call vote was taken. Members voting yes: Dr. DiSanti; Mrs. Jordan; Mr. Maudhuit; and Mrs. Hollibaugh. Members voting no: Mrs. Romig; Mr. Vaerewyck; and Mr. Karpuzi. Motion carried, 4-yes and 3-no.

ADOPTION: ORDINANCE NO. 424 (CHARTER REFERENDUM – PROCEDURE FOR VACANCIES)

ORDINANCE NO. 424

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTION C-1019 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REPLACING LANGUAGE REGARDING SUPERVISOR VACANCIES THAT WAS FOUND TO BE UNCONSTITUTIONAL, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to adopt Ordinance No. 424 as advertised and presented. Motion carried unanimously 7-0.

ADOPTION: ORDINANCE NO. 425 (CHARTER REFERENDUM – ADMINISTRATIVE UPDATES)

ORDINANCE NO. 425

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1012, C-1016, C-1018, AND C-1021 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER MODERNIZING GRAMMAR – INCLUDING GENDER AND DATE-SPECIFIC LANGUAGE – AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

At this point, Mrs. Jordan clarified to those in the public that the Board is voting to put the ordinances/questions on the referendum for the voters to decide, and were not voting on the matters themselves.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to adopt Ordinance No. 425 as advertised and presented. Motion carried unanimously 7-0.

ADOPTION: ORDINANCE NO. 426 (CHARTER REFERENDUM – ACTIONS REQUIRING ORDINANCES)

ORDINANCE NO. 426

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTION C-1054 DEFINING ACTIONS WHICH REQUIRE AN ORDINANCE, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to adopt Ordinance No. 426 as advertised and presented. Motion carried unanimously 7-0.

Supervisor DiSanti pointed out he was on the Charter Commission to help work on the changes for the Home Rule Charter.

ADVERTISEMENT: ORDINANCE NO. 427 (ROAD LIST RESTATEMENT)

ORDINANCE NO. 427

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY, OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING AND RESTATING THE OFFICIAL LIST OF ADOPTED TOWNSHIP ROADWAYS.

Throughout the years, the Board of Supervisors has adopted various roadways. Ordinance No. 351 lists those roads, but requires a restatement to be up-to-date and accurate.

The administrative staff has completed the list, and the Public Works Committee has reviewed it. The list will be provided to the Board prior to the meeting.

Mrs. Romig commented that she received the road list from Mr. Mator in regard to the various roadways in the Township.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the advertisement of Ordinance No. 427 amending and restating the Township road list. Motion carried unanimously 7-0.

ACCEPT RESIGNATION: PART TIME POLICE OFFICER

The Board is in receipt of a resignation letter dated 15 June 2018 from Officer Jay R. McMahill as a part-time police officer. Officer McMahill was offered a full time position with O'Hara Township.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to accept the resignation of Officer Jay R. McMahill as a part-time police officer for West Deer Township effective 29 June 2018 and wish him the best of luck. Motion carried unanimously 7-0.

AUTHORIZATION: HIRE PART-TIME POLICE OFFICER

The Board received the memorandum from Chief Lape recommending the hiring of the following individual for the position of part-time police officer:

- Trevor Elza

The background check was performed.

Chief Lape introduced Trevor Elza who was present at the meeting.

As per the recommendation of Chief Lape, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan hire Trevor Elza as a part-time police officer of West Deer Township upon the condition he successfully completes all the requirements to receive his certification number. Motion carried unanimously 7-0.

The Board congratulated Mr. Elza, and he thanked the Board.

AUTHORIZATION: SALE OF POLICE VEHICLE

The vehicle for sale is a 2012 Dodge Charger – not the 2014 Dodge Charger as stated at the June meeting. The Township advertised for the sale of the 2012 Dodge Charger – AS IS CONDITION – Noting: There are some engine issues.

The following four bids were received:

BIDDERS:	TOTAL:
1) Chicago Motors, Inc.	\$2,007.00
2) Yousef Dabbagh	\$1,708.00
3) Bayridge Motors, Inc.	\$1,289.00
4) Emergency Remarketing	\$1,212.12

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to authorize the sale of the 2012 Dodge Charger, in As-Is Condition, to Chicago Motors, Inc., in the amount of \$2,007.00. Motion carried unanimously 7-0.

AUTHORIZATION: NIKE SITE LANDSCAPING

After the 2017 paving of the Nike Site, landscaping needed to be completed. To spread the cost, it was determined that the landscaping be done in three phases. The first phase was completed in 2017, and the third phase was part of the C2P2 Grant application submitted in April.

This project involved the second phase of the landscaping. The bid specifications were listed on the Township website, and seven local landscapers were contacted as well. Of those seven contractors, three replied and two submitted bids as follow:

<u>BIDDER</u>	<u>TOTAL</u>
Hollibaugh Landscaping, Inc.	\$15,900.00
Jeff Plummer Landscaping, LLC.	\$16,760.00

Mr. Shoup also attempted to solicit more bids but no further bids were received.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the second phase of the Nike Site Landscaping to Hollibaugh Landscaping, Inc., in the amount of \$15,900.00 as per the posted specifications. A roll call vote was taken. Members voting yes: Mr. Vaerewyck; Dr. DiSanti; Mrs. Jordan; Mr. Karpuzi; Mr. Maudhuit; and Mrs. Romig. Member abstaining: Mrs. Hollibaugh. Motion carried, 6-yes, 0-no, and 1-abstention.

AUTHORIZATION: SPEED TRAINING CLINIC

The Township received a copy of an email from resident Brandon Williams, who is requesting permission to run a Speed and Agility Program at Moskala Field in Bairdford Park. Mr. Williams also submitted further information to the Board on the program. The Board tabled Mr. Williams' request at their June meeting and asked Mr. Williams to be present at the meeting to answer questions by the Board.

Mr. Williams was not present at the meeting. Mr. Mator indicated he spoke with Mr. Williams, and that Mr. Williams stated he secured the program at Deer Lakes Park, and no longer needs the use of Bairdford Park.

DISCUSSION: SOCIAL MEDIA

A lengthy discussion was held in regard to social media.

Supervisor Karpuzi expressed that he knew the Board was hesitant to use social media, but suggested taking "baby steps" by using a Facebook page to post minutes as an extension of the Township website.

Supervisor Jordan stated she had concerns with using social media – even in a limited capacity – because the Township would be put in a position to respond to comments that are not able to be responded to, and that the Township would be criticized when it did not respond.

Supervisor Vaerewyck disagreed, and said that there is no reason why the Township could not respond to comments. He added that everyone has Facebook – from the White House, to Allegheny County, to municipalities that broadcast their meetings on Facebook Live.

Mrs. Jordan responded that she understands other entities have Facebook, but clarified that she felt it is not the forum to have issues addressed.

Mr. Karpuzi agreed with Supervisor Jordan that the Township's social media presence should not include any type of forum. Mrs. Jordan added that there are already pages that do that, and cited examples such as the East Deer/West Deer forum.

Supervisor DiSanti indicated most of the information/comments posted on such forums are inaccurate, and are used as a way for people to gossip and "create chaos." Mr. Vaerewyck countered that "accuracy is a point of view," to which Dr. DiSanti responded by asking how there can be different points of view regarding accuracy.

Supervisor Karpuzi said that he viewed social media as a tool to combat the misinformation Dr. DiSanti mentioned.

Supervisor Jordan asked who would be responsible for maintaining such a presence. Mr. Karpuzi responded that he felt the Township Manager would be able to do that since Mr. Mator received a certificate from a course in social media.

Mr. Mator explained that his certification is separate from what Mrs. Jordan was talking about, which is time. He added that maintaining a social media presence is time-intensive, and that the Township does not have the staff to dedicate to such an effort.

Mr. Mator informed the Board that there are "pros and cons" to social media, that social media does not work for everybody, and that certain forms of social media do not work for everybody. He cited examples in other communities where good-intentioned efforts were "hijacked" and turned into black eyes for municipalities.

Supervisors DiSanti and Jordan agreed, and cited examples within West Deer Township where inaccurate social media posts caused problems.

Supervisor Maudhuit commented if someone would want to post something on a Township Facebook page it would have to be monitored. Mrs. Jordan again asked who would monitor it.

Supervisor Karpuzi asked if the Township could ask other municipalities how they provide a social media presence. Mr. Mator responded that he already did, and that they dedicate additional staff members to providing those services.

Mr. Mator added that both he and the Chief attend the PELRAS conference each year, and are advised by the attorneys at the conference not to permit public comments on a Facebook page because if someone posts something "bad," and the Township pulls the comment, they would be opening themselves up to a First Amendment lawsuit. He also explained the catch-22 the Board was facing when he concurred with what Mrs. Jordan said earlier: If the Board eliminates comments, however, then some people will accuse the Township of not wanting to hear them or that the Township is trying to stifle them.

After more discussion it was agreed that Supervisors Karpuzi and Vaerewyck would provide proposals at the August meeting.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – EMS Committee
- 2) Mrs. Romig – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – North Hills COG Report

OLD BUSINESS

- Dr. DiSanti requested that the Public Works Committee consider the addition of Russellton Airport Road to Crawford Run Road on the Winter Maintenance Agreement with PennDOT. He pointed out having the turnaround at Crawford Run Road would be a lot easier.
- Mrs. Jordan announced herself, Mrs. Hollibaugh, and Dr. DiSanti are all members on the Charter Commission.

NEW BUSINESS

- Supervisor Romig informed those in attendance that the Public Works Committee discussed the possibility of the Township taking over winter maintenance of Creighton-Russellton Road. She questioned if PennDOT would be able to perform the winter maintenance.

Mr. Mator stated he received the contract, and though Creighton-Russellton Road was not on the list, it could easily be added if the Board so chose. He explained that PennDOT's service during the winter of 2017-18 was "hit-or-miss" and that the Board has to decide if that is acceptable or not.

Supervisor Dr. DiSanti recommended adding the road to the contract. He cited safety, and the fact that there was a bad accident just this past season, and stated that the lack of winter maintenance of that road has been an ongoing issue.

Supervisor Jordan commented that other State roads are not taken care of – such as Route 910 – and asked if the Township would have to take over those, as well. She added that it would not be fair to take over maintenance of one road and not another.

Supervisor Vaerewyck stated that taking over additional State roads would require more equipment and manpower.

Mr. Mator explained the process of PennDOT's work for winter maintenance as explained to Chief Lape, Mr. Yourish, and himself during a meeting with PennDOT officials. He stated that they have "priority roads," which means that some of their roads in the Township could be ignored during significant storms in lieu of those roads they deem to be a priority.

After additional discussion, it was agreed that Mr. Mator would contact PennDOT representatives and ask that they attend the Township meeting in August so the Board could better understand the situation before making a decision on the road list.

There was some discussion regarding the previous Board of Supervisors voting to add Creighton-Russellton Road to the last contract, but it not being added. Mr. Mator explained that the past Chairperson was not able to sign the agreement until the end of December, and that – by that point – PennDOT had notified the Township that the facts (improper routing) behind the road not being maintained – and upon which the Board made their decision – had changed. Mr. Mator stated he brought it back to the Public Works Committee and Board, and that it was agreed the Township would monitor PennDOT's performance with the new routing before submitting the addition.

Mr. Happel suggested putting Creighton-Russellton Road on the August agenda separately, and he would check into it.

SET AGENDA: REGULAR BUSINESS MEETING

August 15, 2018

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Committee Reports
14. Old Business
15. New Business
16. Set Agenda/September 19, 2018
17. Comments from the Public
18. Adjournment

Items Added:

- * Creighton-Russellton Road
- * PennDOT Winter Maintenance Agreement
- * Ordinance No. 427 Road List Restatement

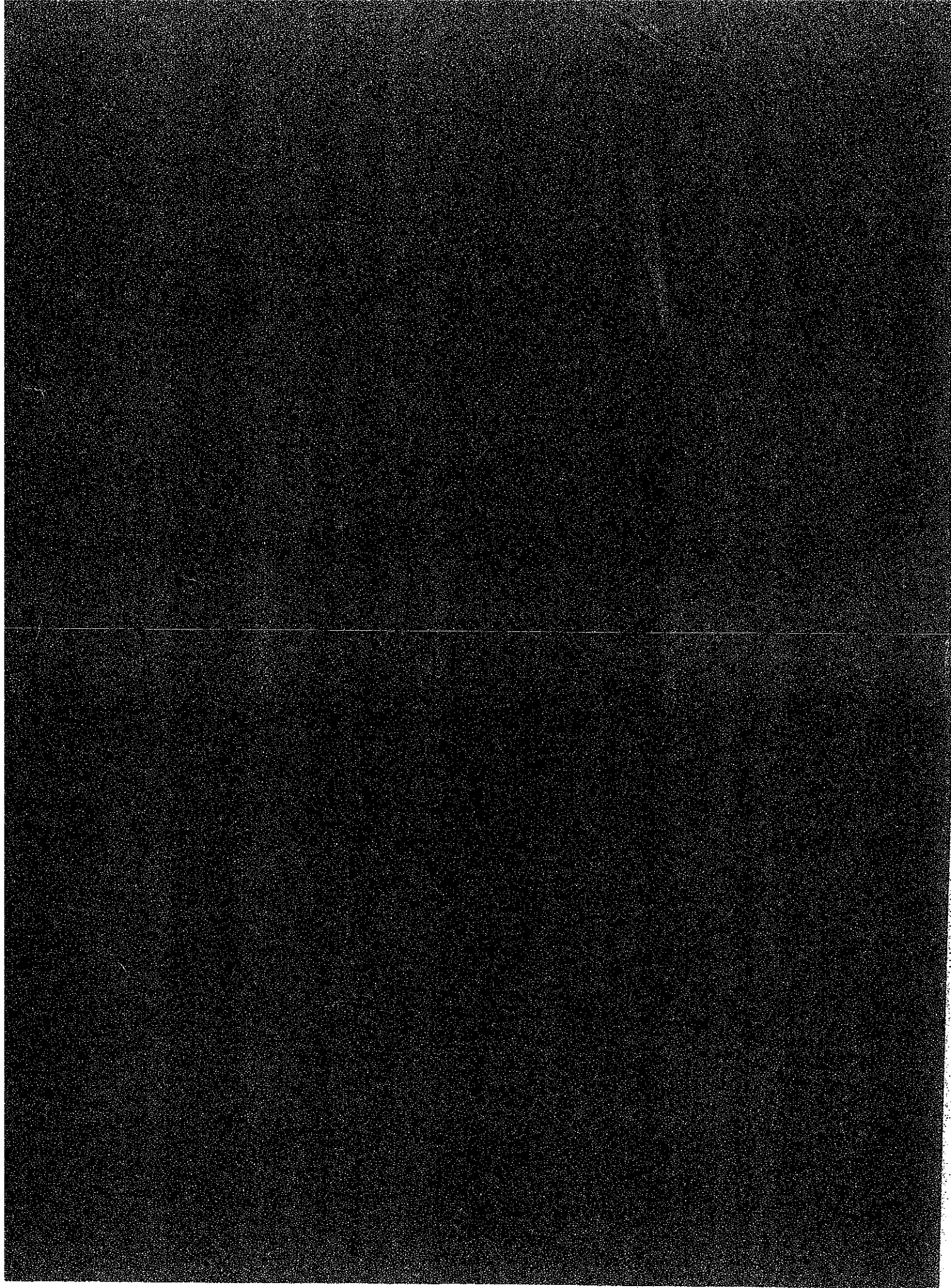
COMMENTS FROM THE PUBLIC

- Ms. Stacy Devlin, New Kensington, PA
 - Commented on an accident with Mr. Mator which occurred in August 2017, and made accusations regarding Mr. Mator's lunch break history, driving history, and comments that were supposedly made after the accident occurred. Ms. Devlin also made an accusation against the Police Department stating that they "covered for him."
 - Mr. Happel informed Ms. Devlin that the Supervisors will not comment on this issue. He explained that it is a private matter between she and Mr. Mator.
- Mr. Jim Cesnick, Michael Road
 - Commented on Facebook, and stated he is not in favor of utilizing social media.
- Mr. Scott Woloszyk, Shuster Road
 - Commented on adopting the winter maintenance of State roads. He asked whose liability it would be if the Township took over the winter maintenance, and an accident occurred.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to adjourn the meeting at 8:22 p.m.
Motion carried unanimously 7-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

S-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
July 31, 2018

I - GENERAL FUND:

	<u>July</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	362,238.16	4,081,464.94	70.12%
Expenditures	386,279.77	2,500,284.91	42.95%

Cash and Cash Equivalents:

Sweep Account		<u>1,831,580.72</u>	<u>1,831,580.72</u>
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II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted		26,882.05	
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Fire Tax Fund:

Sweep Account - Restricted		104,672.60	
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State/Liquid Fuels Fund:

Sweep Account - Restricted		<u>427,842.43</u>	
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559,397.08

Investments:

Operating Reserve Fund:

Sweep Account - Reserved		806,128.35	
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Capital Reserve Fund:

Sweep Account - Reserved		<u>329,702.65</u>	
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1,135,831.00

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

		<u>0.00</u>	<u>0.00</u>
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TOTAL CASH BALANCE 7/31/18

3,526,808.80

Interest Earned July 2018

6,230.96

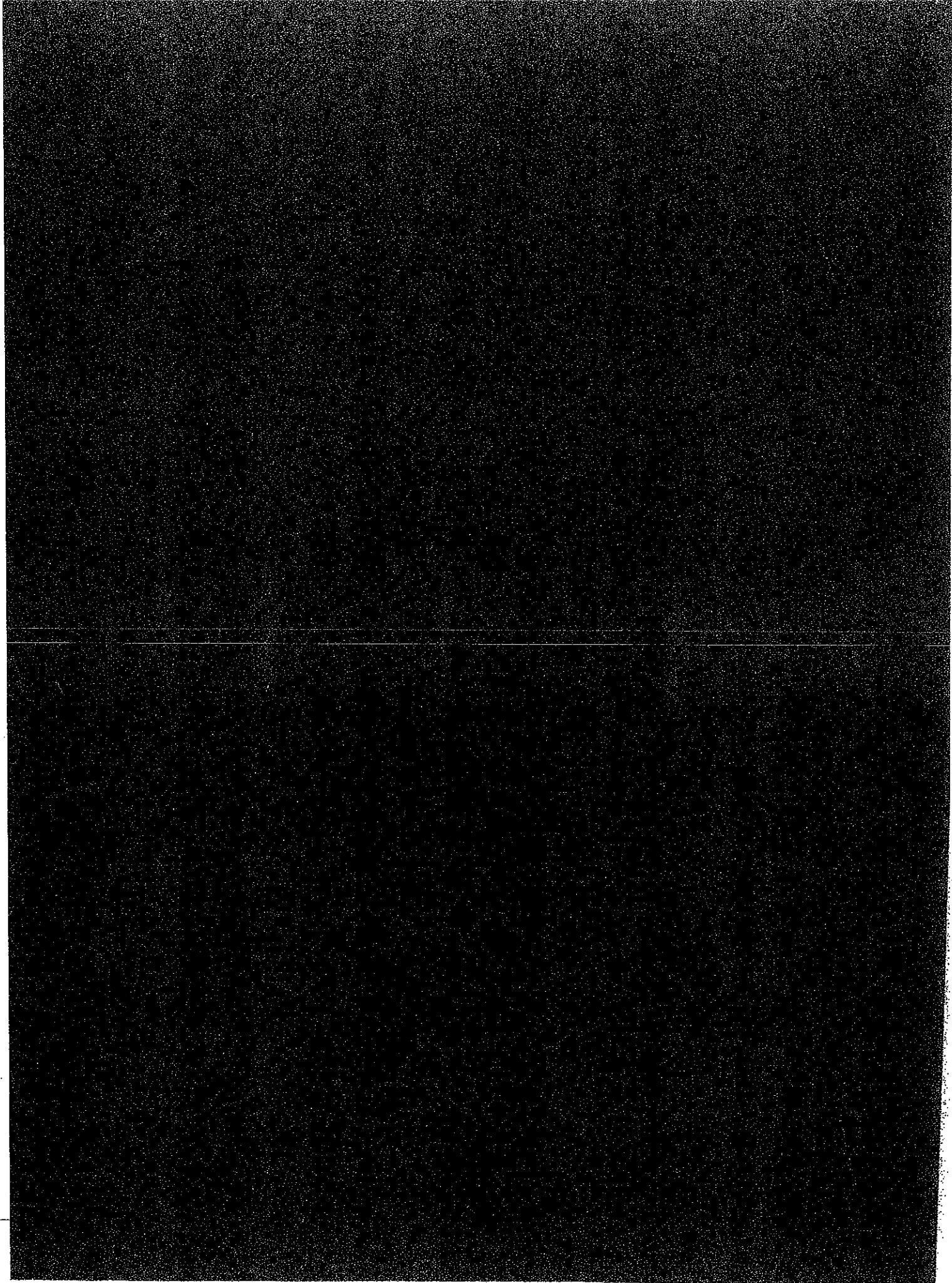
	<u>7/1/2018</u>		<u>7/31/2018</u>
	<u>Debt Balance</u>	<u>July</u>	<u>Debt Balance</u>
		<u>Principal</u>	
		<u>Payment</u>	
Mars National - VFC #3	234,582.52	\$ 2,607.94	232,652.91
NexTier Bank VFC #2	447,492.66	\$ 2,680.96	446,260.04

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2018

	<u>JULY</u>	<u>YTD</u>
GENERAL FUND	\$81.13	\$282.85
STREET LIGHT FUND	\$1.19	\$4.97
FIRE TAX FUND	\$58.75	\$217.20
OPERATING RESERVE	\$33.15	\$222.68
STATE FUND	\$626.18	\$2,764.15
CAPITAL RESERVE	<u>\$5,430.56</u>	<u>\$5,457.06</u>
TOTAL INTEREST EARNED	<u>\$6,230.96</u>	<u>\$8,948.91</u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-B

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 1:58 pm
Date: 08/08/2018
Page: 1

Due Dates: 08/15/2018 thru 08/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00553 BEST WHOLESALE TIRE	410.374	12575	57.50				57.50		
Car #38-Headlight wireing harm0718		07/06/2018	08/15/2018	08/06/2018					
00553 BEST WHOLESALE TIRE	410.374	12595	66.60				66.60		
Car #35-011 Change/Rotation/f10718		07/10/2018	08/15/2018	08/06/2018					
00553 BEST WHOLESALE TIRE	410.374	12611	60.68				60.68		
Car #31-011 Change/Rotation/f10718		07/11/2018	08/15/2018	08/06/2018					
00553 BEST WHOLESALE TIRE	410.374	12762	62.65				62.65		
Car #38-011 Change/Rotation/f10718		07/27/2018	08/15/2018	08/06/2018					
00553 BEST WHOLESALE TIRE	410.374	12787	174.50				174.50		
Car #35-Battery		07/31/2018	08/15/2018	08/06/2018					
00553 BEST WHOLESALE TIRE	410.374	12790	1338.02				1338.02		
Car #38-Lower/upper control ar0718		07/31/2018	08/15/2018	08/06/2018					
Name: BEST WHOLESALE TIRE CO, INC			1759.95				1759.95		
00238 CULVERTS, INC	430.611	IN00136282	2200.00				2200.00		
Catch Basins:W Frames/2'x4x H20718		07/17/2018	08/15/2018	07/23/2018					
Name: CULVERTS, INC			2200.00				2200.00		
00651 DELL MARKETING L P	407.272	10256877187	1219.71				1219.71		
Police: Toner Cartridges		07/27/2018	08/15/2018	08/01/2018					
Name: DELL MARKETING L P			1219.71				1219.71		
10315 GRIFFITH, MCCAGUE &	404.111	273060	817.00				817.00		
Legal Services-General		07/31/2018	08/15/2018	08/08/2018					
10315 GRIFFITH, MCCAGUE &	404.111	273061	161.50				161.50		
Legal Services-W D EMS		07/31/2018	08/15/2018	08/08/2018					
10315 GRIFFITH, MCCAGUE &	404.111	273062	237.50				237.50		
Legal Services-DCNR Grant		07/31/2018	08/15/2018	08/08/2018					
10315 GRIFFITH, MCCAGUE &	404.111	273063	47.50				47.50		
Legal Services-Aptive Env1rom0718		07/31/2018	08/15/2018	08/08/2018					
Name: GRIFFITH, MCCAGUE & HAPPEL, PC			1263.50				1263.50		
00283 HAMPTON CONCRETE PRO	430.611	12176	258.00				258.00		
Road: 2x4 Angle Grate 180#		07/18/2018	08/15/2018	07/20/2018					

By Name
Cutoff as of: 12/31/9999

Time: 1:58 pm
Date: 08/08/2018
Page: 2

Due Dates: 08/15/2018 thru 08/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: HAMPTON CONCRETE PRODUCTS INC									
00005 HEI-WAY, LLC	430.372	80724023	392.49				392.49		
Road: Cold Patch	0718	07/25/2018	08/15/2018	07/26/2018					
Name: HEI-WAY, LLC									
00005 HEI-WAY, LLC	430.372	80725010	326.12				326.12		
Road: Cold Patch	0718	07/26/2018	08/15/2018	07/27/2018					
Name: HEI-WAY, LLC									
00106 JORDAN TAX SERVICE, 403.140		7-C-#126	3156.65				3156.65		
Delinquent R E Tax Commission	0718	07/19/2018	08/15/2018	07/23/2018					
Name: JORDAN TAX SERVICE, INC.									
00362 KRESS TIRE	454.374	9859-25	100.00				100.00		
Park: Tractor:TIRE	0718	07/16/2018	08/15/2018	07/16/2018					
00362 KRESS TIRE	454.374	9865-44	37.00				37.00		
Park: Flat Repair/tube	0718	07/18/2018	08/15/2018	07/19/2018					
Name: KRESS TIRE									
			137.00				137.00		
Name: KRIGGER & CO									
00580 KRIGGER & CO	454.374	482684	40.20				40.20		
Park: .095 Spool Maxline round	0718	07/09/2018	08/15/2018	07/19/2018					
Name: KRIGGER & CO									
			40.20				40.20		
Name: LINDY PAVING INC									
00102 LINDY PAVING INC	430.372	DA129163	624.85				624.85		
Road: 9.5MM RAP B	0718	07/16/2018	08/15/2018	07/23/2018					
Name: LINDY PAVING INC									
			624.85				624.85		
Name: NORTH HILLS COG SRT VEHICLE MAINTENANCE									
00053 NORTH HILLS COG SRT	410.450	95	1500.00				1500.00		
2018 Pro-Rata SRT Vehicle Main	0718	07/27/2018	08/15/2018	08/01/2018					
Name: NORTH HILLS COG SRT VEHICLE MAINTENANCE									
			1500.00				1500.00		
Name: SHOUP ENGINEERING IN									
00830 SHOUP ENGINEERING IN	408.319	18-250	175.00				175.00		
Engineering: Copper Creek	0718	07/31/2018	08/15/2018	08/06/2018					
Name: SHOUP ENGINEERING IN									
			100.00				100.00		
Name: SHOUP ENGINEERING IN									
00830 SHOUP ENGINEERING IN	408.319	18-251	100.00				100.00		
Engineering: Dollar General	0718	07/31/2018	08/15/2018	08/06/2018					
Name: SHOUP ENGINEERING IN									
			100.00				100.00		
Name: SHOUP ENGINEERING IN									
00830 SHOUP ENGINEERING IN	408.319	18-252	100.00				100.00		
Engineering: Mcmanus Plan	0718	07/31/2018	08/15/2018	08/06/2018					

By Name
Cutoff as of: 12/31/9999

Time: 1:58 pm
Date: 08/08/2018
Page: 3

Due Dates: 08/15/2018 thru 08/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830 SHoup ENGINEERING IN 408.313		18-253	981.00				981.00		
Engineering: Miscellaneous	0718	07/31/2018	08/15/2018	08/06/2018					
00830 SHoup ENGINEERING IN 408.319		18-254	125.00				125.00		
Engineering: Shoff Farms	0718	07/31/2018	08/15/2018	08/06/2018					
00830 SHoup ENGINEERING IN 408.319		18-255	50.00				50.00		
Engineering: Whispering Pines	0718	07/31/2018	08/15/2018	08/06/2018					
00830 SHoup ENGINEERING IN 408.318		18-258	4600.00				4600.00		
Engineering: D L School-Subdiv0818		08/03/2018	08/15/2018	08/07/2018					
Name: SHoup ENGINEERING INC.			6131.00				6131.00		
00674 STALEY COMMUNICATION	410.328	91198	137.50				137.50		
POL: Radio Equip Maint	0818	08/02/2018	08/15/2018	08/06/2018					
00674 STALEY COMMUNICATION	430.327	91199	57.47				57.47		
Road: Radio Equip Maint	0818	08/02/2018	08/15/2018	08/06/2018					
Name: STALEY COMMUNICATIONS			194.97				194.97		
00074 STEPHENSON EQUIPMENT	430.374	18004949	394.28				394.28		
Road: compression spring/pin,r0718	0718	07/13/2018	08/15/2018	07/17/2018					
00074 STEPHENSON EQUIPMENT	430.374	18004985	68.20				68.20		
Road: Reducing Elbow	0718	07/16/2018	08/15/2018	07/19/2018					
00074 STEPHENSON EQUIPMENT	430.374	18005570	334.74				334.74		
Road: Parts/Boom Mower	0718	07/31/2018	08/15/2018	08/02/2018					
Name: STEPHENSON EQUIPMENT, INC.			797.22				797.22		
00207 THE LANE CONSTRUCTIO	430.372	1910764	930.26				930.26		
Road: Asphalt	0718	07/24/2018	08/15/2018	07/30/2018					
Name: THE LANE CONSTRUCTION CORPORATION			930.26				930.26		
00577 TOSHIBA FINANCIAL SE 410.261		68601635	241.26				241.26		
Lease & Maintenance of Copiers0718		07/22/2018	08/15/2018	07/27/2018					
00577 TOSHIBA FINANCIAL SE 406.261		68601635	469.43				469.43		
Lease & Maintenance of Copiers0718		07/22/2018	08/15/2018	07/27/2018					
Name: TOSHIBA FINANCIAL SERVICES			710.69				710.69		

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

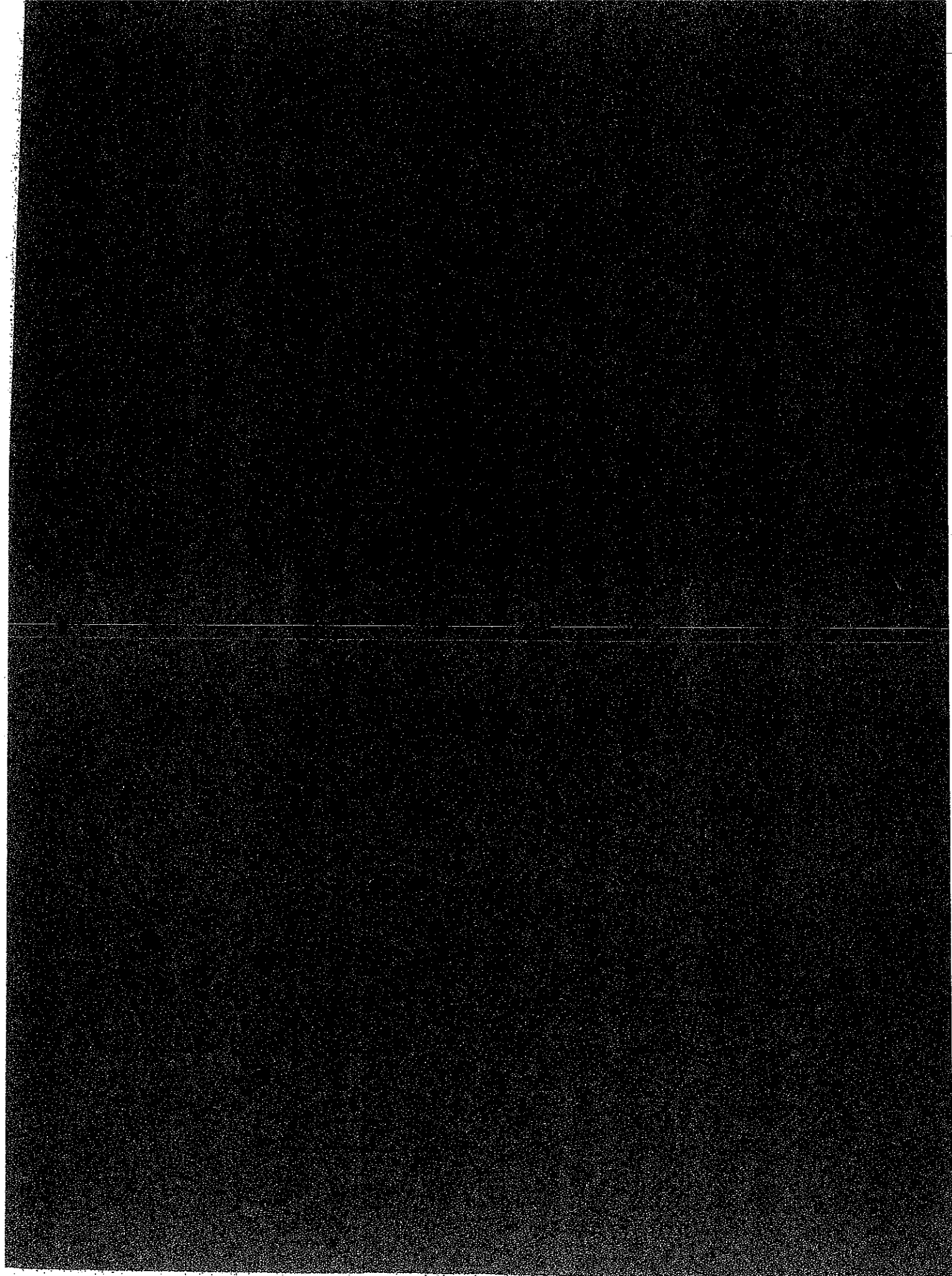
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Date: 08/08/2018
Page: 4

Due Dates: 08/15/2018 thru 08/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00067 TRISTANI BROTHERS, I	430.374	180737	609.52				609.52		
Roa: Trk #9-Brake Pedal assy/a0718		07/31/2018	08/15/2018	08/07/2018					N
Name: TRISTANI BROTHERS, INC.									
00059 WINE CONCRETE PRODUC	430.611	82520	2520.00				2520.00		
Catch Basins-24" Knockout Rise0718		07/28/2018	08/15/2018	08/02/2018					N
Name: WINE CONCRETE PRODUCTS, INC.									

FINAL TOTALS: 24772.13

24772.13



C) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF A REAL ESTATE TAX REFUND DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEAR 2018.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUND AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

S-C

WEST DEER TOWNSHIP

07/20/18

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

Page: 1

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July 2018

Refunds Due to County Change Orders

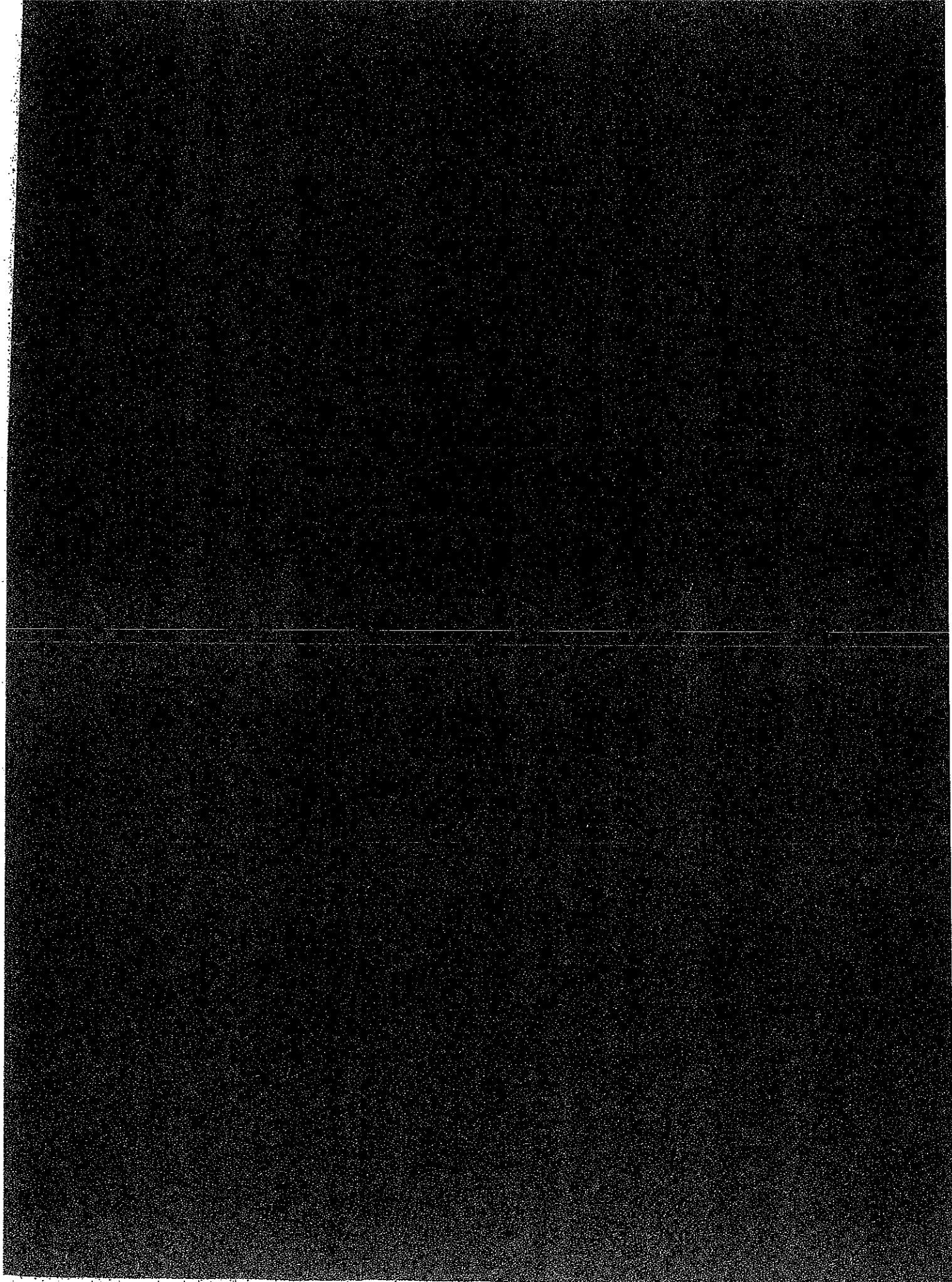
Payable to: ASHBAUGH ROBERT | BRIDGET
119 STARR RD
CHESWICK PA 15024

Lot & Block 1361-B-187
119 STARR RD
CHESWICK PA 15024

Refund of 64.76 due for tax year: 2018

Orig Value:	39,600	Orig Tax:	116.03
New Value:	17,500	New Tax:	51.27
Exoneration:	22,100	Refund:	<u>64.76</u>

July 2018



POLICE CHIEF'S REPORT

CHIEF LAPE.....

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OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Secretary
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: August 8, 2018

Attached is the Officer's Monthly Report for July 2018.

PT

Attachment

cc: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

OFFICER'S MONTHLY REPORT
JULY 2018

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	66	347	413
CALLS FOR SERVICE/FIELD CONTACTS	300	1795	2095
ALL OTHER CALLS	471	2963	3434
TOTALS CALLS FOR SERVICE	837	5105	5942

ARRESTS

ADULT	7	42	49
JUVENILE	0	0	0
TRAFFIC CITATIONS	38	214	252
NON TRAFFIC CITATIONS	0	10	10
PARKING CITATIONS	0	7	7
WARNINGS	3	50	53

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1	1
LETTERS COMMENDING POLICE OFFICERS	1	2	3

VEHICLE REPORTS

TOTAL MILES TRAVELED	10001	59364	69365
GALLONS OF GASOLINE USED	735.2	5105.95	5841.15
REPAIRS/MAINTENANCE	1759.95	14392.38	16152.33

OVERTIME PAID

COURT (OFF DUTY)	3	64 1/2	67 1/2
PRELIMINARY HEARINGS	13.5	75 1/2	89
PRETRIAL	0	0	0
INVESTIGATIONS	4	40 1/2	44.5
ARRESTS	6.5	21	27 1/2
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	0	0
MISC. HOURS - FILLED SHIFTS	0	20	20
MISC. HOURS - ADMIN. HOURS	0	0	0
MISC. HOURS	0	25	25
TOTAL HOURS	27	246 1/2	273 1/2

Points of Interest

Month of July 2018

Budget as of July 2018 – 56.19%

CHIEF JONATHAN LAPE –

July 9 - conducted interviews for part-time officer

July 11 - conducted second interview for part-time officer

July 12 - met with transportation director for Deer Lakes School District to discuss bus stop at Oakwood Heights

July 12 - conducted firearms training for the Explorers at the Hampton Range

July 24 - Chief and Officer Dobson met with MSA to discuss computer service

July 25 - Parks and Recreation meeting

July 26 - Chief and Officer Dobson had a conference call with the DUI Association to discuss the DUI grant

July 27 - attended a Chief's roundtable meeting with Congressman Rothfus concerning ongoing issues

OFFICER EDWARD NEWMAN – K9 REPORT and EXPLORER'S REPORT

July 5 - training was held at Butler Preston Park – tracking and narcotics training

July 19 - completed maintenance on the kennel and training area

EXPLORERS –

July 12 - conducted firearms training at the Hampton Range

July 26 - field trip to Butler County Sheriff's Office and the Butler County Jail

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING –

July 13 - Training was held at the North Park Pool. The first session this date, SRT Officers worked on various boat drills, swimming techniques and rescue operations. The training continued at the Hampton Township Range and consisted of various piston and rifle drills.

July 27 - Training was held on Neville Island near the barges and boats and consisted of various techniques to turn their operations into SOP's. Operators familiarized themselves with the Ohio Township center console boats and worked on interior movements on three types of barge moving vessels.

SCHOOL DISTRICT DETAILS – nothing to report

MISCELLANEOUS –

July 13, 19, 20, 30, 31 – Aggressive Driving details were conducted

July 13 - Roving DUI checkpoint – Millvale, Shaler, Etna

July 27 - Stationary DUI checkpoint – West Deer

July 30 - Sgt. Loper/Officer Dobson – Advanced Coaching & Diagnostic/Live Fire/Casualty Care Training

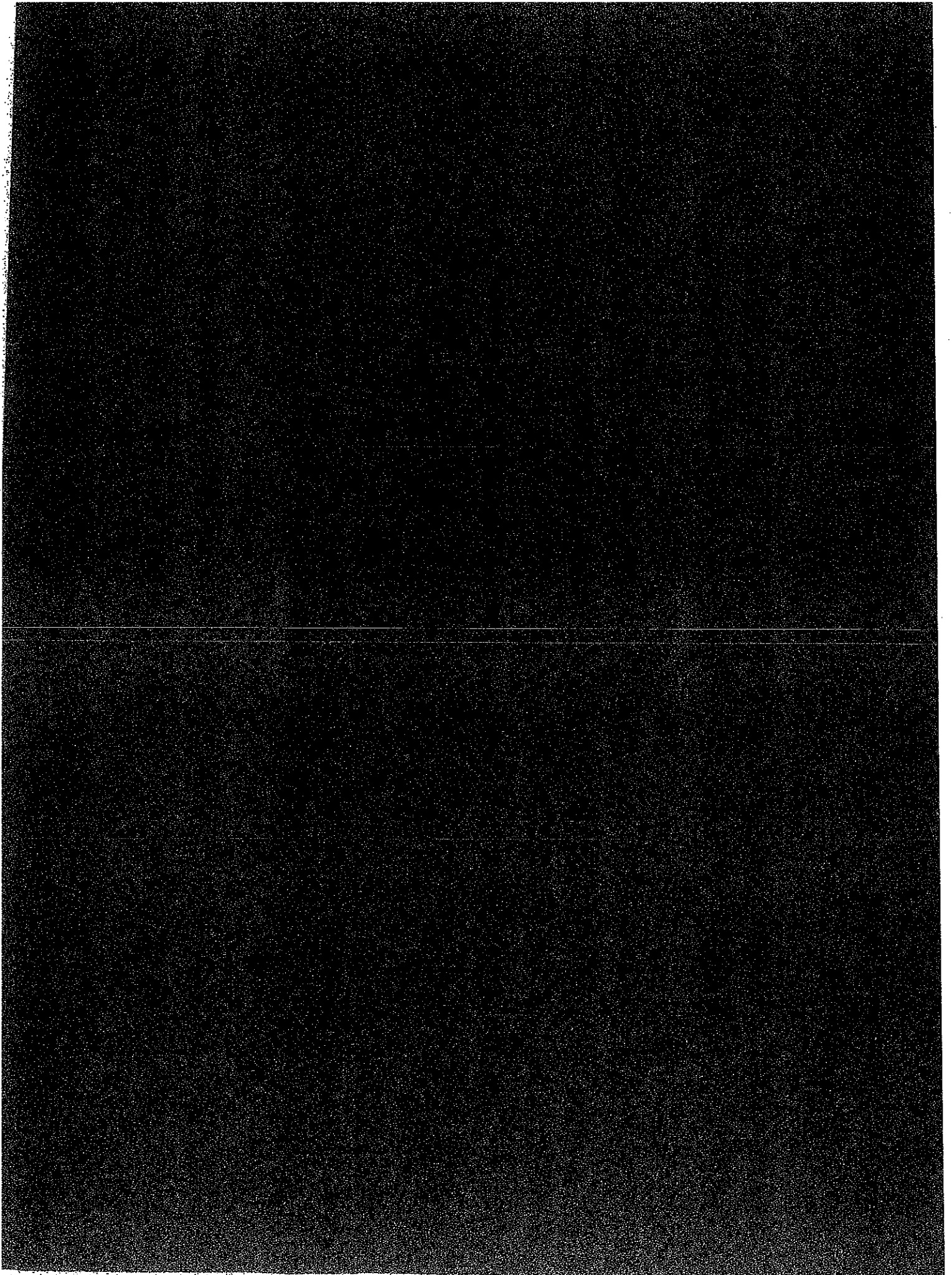
Various days in July – School shooter training – Loper, Evan, Dobson, Fedunok, Shurina, Petosky Mikus, Wikert, Gizienski, Newman

CORRESPONDENCE – nothing to report

DEAR SIRs

JUST A SHORT NOTE OF THANKS FOR YOUR HELP
WITH TRAFFIC CONTROL ON JULY 28TH AS WE PASSED
THRU YOUR TWP ON OUR FUND RAISER FOR THE
"LITTLE SISTERS OF THE POOR" THANKS TO YOU &
SURROUNDING P.D.'S IT WAS A VERY SAFE FUN
PROSPEROUS EVENT

THANK AGAIN & GOD BLESS
LENNY BOYD



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

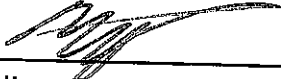
MR. PAYNE.....

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Code Enforcement

July 31, 2018

1. Issued 31 Occupancy Permits
2. Issued 18 Building Permits
3. Performed 32 site inspections
4. No Planning Commission meeting was held.
5. No Zoning Hearing Board meeting was held.



William Payne

Code Enforcement Officer

**West Deer Township
Building Permit Report
JULY, 2018**

Permit Date	Permit	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
07/02/2018	P18-099	Deck	JAMES COLLEDGE	920 LOGAN RD	1670-G-061	\$3,832.00	\$35.00
07/10/2018	P18-100	Solar Panel	LEON & MARY SALGADO	25 MCCLURE DR	1216-D-92	\$5,807.20	\$385.00
07/11/2018	P18-101	Demolition	MATTHEW MACIK	54 HUNTER RD	2010-E-318	\$0.00	\$40.00
07/11/2018	P18-102	Deck	DON & KELLEY MCCLUSKEY	4706 SHERBROOKE CT	1214-N-38	\$450.00	\$5.00
07/11/2018	P18-103	Deck	HIYAM LESOON	298 WEST STARZ RD	1359-C-273	\$10,000.00	\$20.00
07/12/2018	P18-105	Above Ground Pool	DEREK & LAURIE MARUSKI	2030 MARSHALL ST	1671-J-380	\$4500.00	\$44.00
07/12/2018	P18-106	Single Family Dwelling	DAN RYAN BUILDERS	886 ASHLEY RD.	1510-D-66	\$176,000.00	\$789.30
07/12/2018	P18-107	Accessory Structure	COPAM Properties	45-58 Hampshire Lane	2010-F-284	\$40,000.00	\$215.00
07/13/2018	P18-108	Other	CHARLES & DANIELLE THOMPSON	39 BURGER RD	1360-A-223	\$8,000.00	\$55.00
07/16/2018	P18-109	Above Ground Pool	EVAN WIENSKOVICH	311 POPLAR ST	2013-N-135	\$4,800.00	\$44.00
07/17/2018	P18-110	Deck	DEREK & JENNIFER BUBB	890 ASHLEY RD.	1510-D-70	\$21,500.00	\$120.00
07/17/2018	P18-111	Deck	MATTHEW & CANDACE MARODA	888 ASHLEY RD.	1510-D-68	\$4,190.00	\$35.00
07/19/2018	P18-112	Deck	CHAD D ASHBAUGH	98 SHEPARD RD	1834-L-314	\$4,500.00	\$40.00
07/19/2018	P18-113	Pole Building/Barn	KENNETH J NOFTZ	0 GLASGOW RD	2192-C-287	\$16,000.00	\$95.00
07/20/2018	P18-114	Other	JAMES COLLEDGE	920 LOGAN RD	1670-G-061	\$2,000.00	\$25.00

**West Deer Township
Building Permit Report
JULY, 2018**

07/20/2018	P18-115	Deck	RAYMOND & CYNTHIA ZOTTOLA	5068 BAKERSTOWN CULMERVILL	2013-C-6	\$15,000.00	\$90.00
07/20/2018	P18-116	Other	CHARLES & LORI ZUBIK	205 LAGER DR	1356-H-33	\$3,000.00	\$30.00
07/20/2018	P18-117	Fence	MICHAEL & DIANA PUSATERI	208 LAGER DR	1356-H-101	\$700.00	\$20.00
Totals: 18						\$320,299.20	\$2,087.30

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	2	\$4,800.00	\$88.00
Accessory Structure	1	\$40,000.00	\$215.00
Deck	7	\$59,472.00	\$345.00
Demolition	1	\$0.00	\$40.00
Fence	1	\$700.00	\$20.00
Other	3	\$13,000.00	\$110.00
Pole Building/Barn	1	\$16,000.00	\$95.00
Single Family Dwelling	1	\$176,000.00	\$789.30
Solar Panel	1	\$5,807.20	\$385.00

Occupancy Permits - West Deer Township
109 East Union Road
Cheswick, PA 15024

JULY, 2018

7/3/2018	O18-154	1835-A-108	SEAN & AMY McINTYRE	1148 MIDDLE EXT RD	Miscellaneous	No
7/3/2018	O18-155	2010-N-170	SEAN & AMY McINTYRE	0 MIDDLE EXT RD	Miscellaneous	No
7/3/2018	O18-156	1510-D-72	ANTHONY & JENNIFER TRIVINIA	892 ASHLEY RD.	Single Family Home	No
7/3/2018	O18-157	1669-J-045	IAN SATTLER & COURTNEY KWIATKOWSKI	237 ORCHARD ST	Single Family Home	No
7/3/2018	O18-158	1513-A-103	DYLAN LUTZ	587 STATE ROUTE 908 EXT	Single Family Home	No
7/3/2018	O18-159	1216-R-150	MICHAEL COLETTA	20 RUSSELLTON DORSEYVILLE	Apartment	No
7/3/2018	O18-160	1669-H-060	JAMES SHIPE	570 BAIRDFORD RD	Single Family Home	No
7/3/2018	O18-161	1360-P-338	ALBERT LESKO	66 SIMON RD	Single Family Home	No
7/10/2018	O18-162	1666-R-100-27C	ROBERT & THERESA BECK	401 SADDLEBROOK RD	Quad	Yes
7/12/2018	O18-163	1359-M-78	WILLIAM POLAN	28 TRUMP RD	Single Family Home	No
7/12/2018	O18-164	2383-R-284	JOSHUA BAGLEY & LINDSAY FORTUNA	222 GLASGOW RD	Single Family Home	No
7/12/2018	O18-165	1357-K-060	JOHN & CAROL KUNIC	203 TYLER CT	Duplex/Carriage House	No
7/12/2018	O18-166	1218-L-114	NJK PROPERTIES	1265-1267 PATTON DR	Duplex/Carriage House	No
7/12/2018	O18-167	1360-B-301	STANLEY MUBEL	56 OVERLOOK PLACE	Single Family Home	No
7/12/2018	O18-168	1214-E-217	JASON & RACHEL SPICKERMAN	3531 CEDAR RIDGE RD	Single Family Home	No
7/12/2018	O18-169	1357-A-087	COREY POTETZ & KAYLA BARRETT	260 PARTRIDGE RUN RD	Single Family Home	No
7/12/2018	O18-170	1079-A-075	FLAMUR USHTELENCA & NERMINE BALLANCA	4782 BAYFIELD RD	Single Family Home	No
7/12/2018	O18-171	2013-N-116	RONALD & CAROLE HAUGHT	337 BLUEBERRY LN	Single Family Home	No
7/17/2018	O18-172	1669-H-47	MICHAEL & ANGELINA THOMAS	562 BAIRDFORD RD	Single Family Home	No
7/17/2018	O18-173	1357-F-124	JOHN & PATRICIA CAROTHERS	124 STEEPLECHASE	Quad	No
7/18/2018	O18-174	2194-K-158	RYAN AUGUSTINE	4614 BAKERSTOWN CULMERVILLE	Single Family Home	No

7/19/2018	O18-175	1666-R-100-28D	BRENNAN BUILDERS, INC.	389 SADDLEBROOK RD	Quad	Yes
7/19/2018	O18-176	1666-R-100-28D	BRENNAN BUILDERS, INC.	389 SADDLEBROOK RD	Single Family Home	Yes
7/19/2018	O18-177	2011-E-85-1150	TRACY ANN BARBOSKY	1150 LINKS WAY	Quad	No
7/19/2018	O18-178	1510-H-285	GARTH SCHEIDEMANTEL	440 WEST STARZ RD	Single Family Home	No
7/24/2018	O18-179	1214-J-014	CAMERON & CHRISTA TOTEDO	4743 BAYFIELD RD	Single Family Home	No
7/24/2018	O18-180	1357-A-379	ELNATHAN PERSALL, III & CASANDRA CELENTANO	382 PARTRIDGE RUN RD	Single Family Home	No
7/24/2018	O18-181	1511-K-109	JOANNE FLANAGAN	11 IDEAL AVE	Single Family Home	No
7/24/2018	O18-182	1360-H-163	JACOB BRAUN	418 LINDEN DR	Single Family Home	No
7/25/2018	O18-183	2195-S-284	Michael Sterrett	15 LERCH LANE	Single Family Home	No
7/30/2018	O18-184	1507-H-225-2A1	JEFFREY WOLFE	5023 FOXWOOD COURT	Single Family Home	No

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 07/01/2018 To 07/31/2018

7/2/2018	Foundation	1857 SAXONBURG BLVD, TARENTUM, PA, 15084	1857 SAXONBURG BLVD	1670-D-090	Passed	William Payne
7/2/2018	Framing	713 CRYSTAL SPRINGS CT., GIBSONIA, PA, 15044	908 Copper Creek Trails	1667-N-62-B	Passed	William Payne
7/2/2018	Framing	713 CRYSTAL SPRINGS CT., GIBSONIA, PA, 15044	906 Copper Creek Trail	1667-N-62-A	Passed	William Payne
7/2/2018	Framing	713 CRYSTAL SPRINGS CT., GIBSONIA, PA, 15044	904 Copper Creek Trail	1667-N-60-B	Passed	William Payne
7/2/2018	Framing	713 CRYSTAL SPRINGS CT., GIBSONIA, PA, 15044	902 Copper Creek Trail	1667-N-60-A	Passed	William Payne
7/3/2018	Footer	4967 Bakerstown Culmerville Road, Tarentum, PA, 15084	4967 BAKERSTOWN CULMERVILLE RD	2196-K-284	Passed	William Payne
7/10/2018	Drywall	54 EAST UNION RD, CHESWICK, PA, 15024	54 EAST UNION RD	1511-K-056	Passed	William Payne
7/10/2018	Drywall	235 SHOAF ST, TARENTUM, PA, 15084	235 SHOAF ST	1838-N-201	Cancelled	William Payne
7/10/2018	Footer	169 TARENTUM CULMERVILLE, TARENTUM, PA, 15084	169 TARENTUM CULMERVILLE	1839-E-234	Passed	William Payne
7/10/2018	Framing	235 SHOAF ST, TARENTUM, PA, 15084	235 SHOAF ST	1838-N-201	Passed	William Payne
7/12/2018	Framing	3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Failed	William Payne
7/12/2018	Foundation	12 CHRISTONIA RD, GIBSONIA, PA, 15044	12 CHRISTONIA RD	1358-K-341	Passed	William Payne
7/12/2018	Fireblocking	3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Failed	William Payne
7/16/2018	Framing	3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Passed	William Payne
7/16/2018	Fireblocking	3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Passed	William Payne
7/18/2018	Foundation	4967 Bakerstown Culmerville Road, Tarentum, PA, 15084	4967 BAKERSTOWN CULMERVILLE RD	2196-K-284	Passed	William Payne
7/18/2018	Footer	3447 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3447 CEDAR RIDGE RD	1213-H-095	Passed	William Payne
7/19/2018	Final	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	389 SADDLEBROOK RD	1666-R- 100-28D	Passed	William Payne
7/19/2018	Electrical/Plumbing	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	389 SADDLEBROOK RD	1666-R- 100-28D	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 07/01/2018 To 07/31/2018

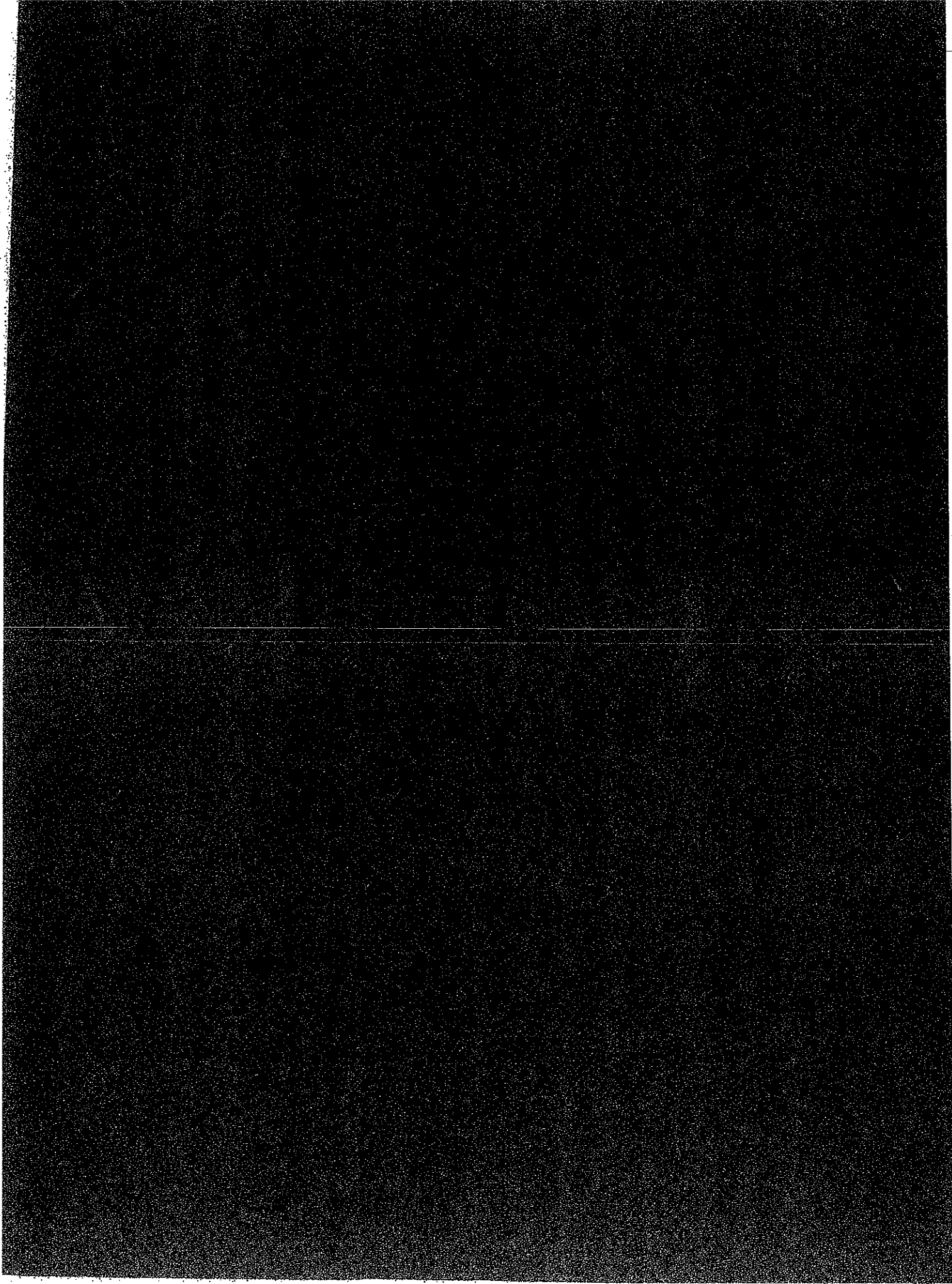
7/23/2018	Framing		1857 SAXONBURG BLVD, TARENTUM, PA, 15084	1857 SAXONBURG BLVD	1670-D-090	Passed	William Payne
7/27/2018	Framing		3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Passed	William Payne
7/27/2018	Insulation		3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Passed	William Payne
7/27/2018	Fireblocking		3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Passed	William Payne
7/30/2018	Insulation		3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Passed	William Payne
7/30/2018	Footer		1370 WASHINGTON PIKE, BRIDGEVILLE, PA, 15017	886 ASHLEY RD.	1510-D-66	Passed	William Payne
7/31/2018	Footer		205 LAGER DR, GIBSONIA, PA, 15044	205 LAGER DR	1356-H-33	Passed	William Payne

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

**WD Inspection Report
From 07/01/2018 To 07/31/2018**

Count by Type

Drywall	2
Electrical/Plumbing	1
Final	1
Fireblocking	4
Footer	6
Foundation	3
Framing	11
Insulation	4
Total	32



REPORT FROM THE PARKS AND RECREATION BOARD

MRS. AMY STARK, CHAIRWOMAN.....

//

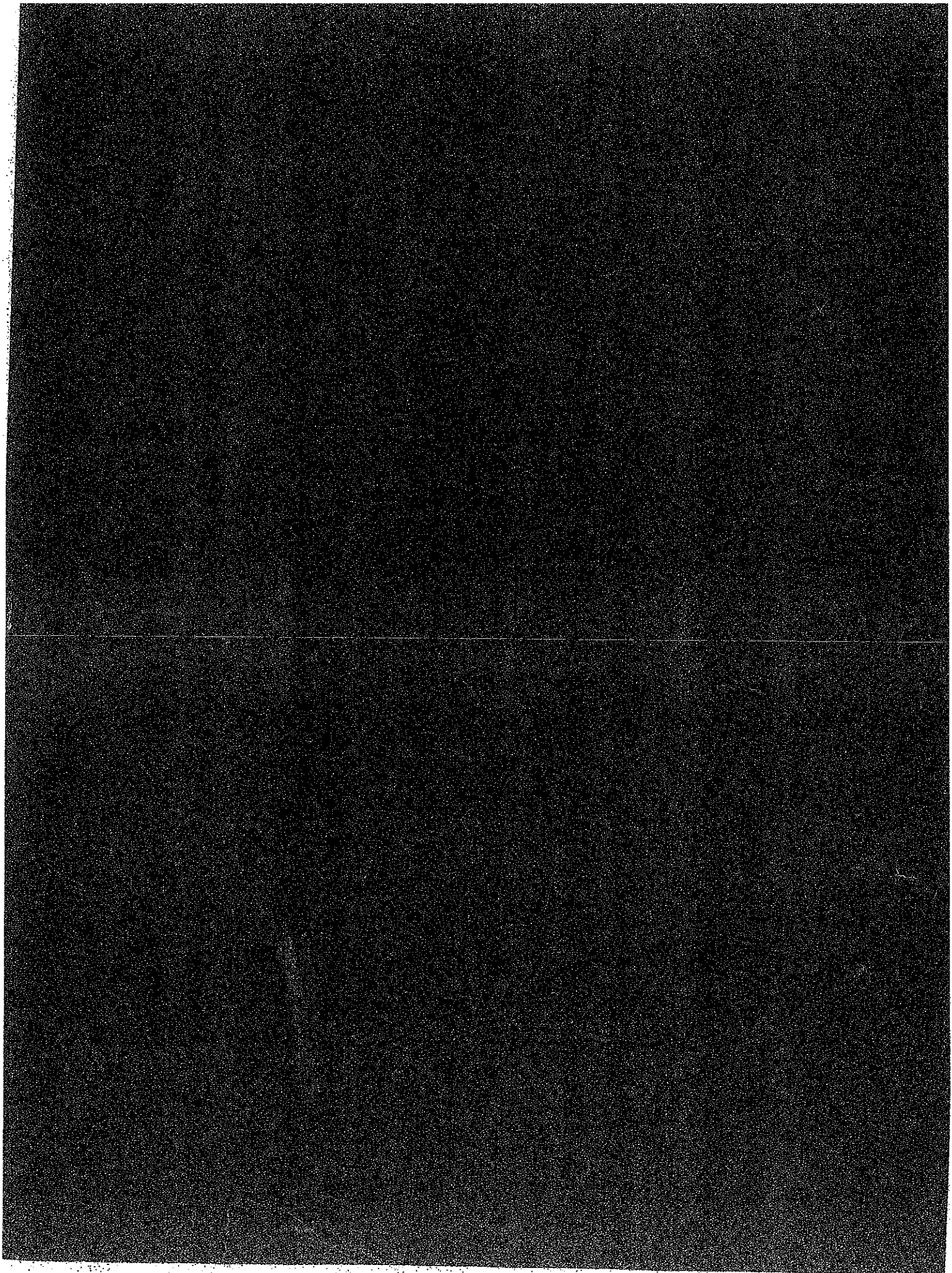
Parks & Recreation Report

August 15th, 2018

- Community Days on August 3rd & 4th was once again a success. Thank you to the Chief and all of the other volunteers for all of their hard work.
- Blue Bird Program is August 29th at Bairdford Park at 6:00pm.
- Genealogy Workshop – September 11th at 7:00pm at the Township Building.
- Our next meeting is August 22nd.

West Deer Township

Parks Recreation 2018 Accounting								
Date	Event	Type of Payment - Reimbursable	Payee/Payer	Description	Debit	Credit	Event Total	Year to Date Total
6/24/18	Misc.	Amy Stark - Reimbursed	Lowes	Keys to Storage Room	\$9.79		9.79	
2/26/18	Egg Hunt	Amy Stark - Reimbursed	Amazon	Eggs	\$274.89		1140.15	284.66
2/27/18		Pam Tedesco's CC	Sams Club	Candy	\$133.56			418.24
2/27/18		Amy Stark - Reimbursed	Walmart	Tape & Supplies	\$23.55			441.79
3/1/18		Amy Stark CC	Walmart	Bins	\$63.04			504.83
3/1/18		Amy Stark CC	Sams Club	Candy	\$159.20			664.03
3/1/18		Check	Amy Stark	Change for money inside eggs	\$100.00			764.03
3/4/18		Amy Stark CC	Sams Club	Candy	\$133.56			897.59
3/6/18		Donation	Charlies Self Storage	Donation		\$100.00		797.59
3/10/18		Amy Stark CC	Sams Club	Candy & Gift Cards	\$109.96			907.55
3/23/18		Amy Stark CC	Sams Club	Prizes & Hot Chocolate	\$102.36			1009.91
3/23/18		Amy Stark CC	Walmart	Prizes & Supplies	\$182.03			1191.94
3/25/18		Donations/Profit	Attendees	Donations & Profit from Food Sales		\$327.00		864.94
3/25/18		Kris Restori - Reimbursed	Kris Restori	Donuts (gave cash from donations)	\$45.00			909.94
3/25/18		Check	Amco Johns	Port o Johns	\$240.00			1149.94
5/10/18	Senior Lunch	Check	Pittsburgh Puppet Works	Ventriquoist	\$295.00		1112.11	1444.94
5/31/18		Amy Stark CC	Sams Club	Supplies - paper and food	\$136.40			1581.34
5/31/18		Amy Stark CC	Walmart	Food & Gift Cards	\$328.47			1909.81
5/31/18		Check	Wagners	Food	\$252.24			2162.05
6/10/18		Check	Pittsburgh Puppet Works	Ventriquoist - extra time	\$100.00			2262.05
4/27/18	Fishing	Pam Tedesco's CC	Zebco	Fishing Rods	\$274.82		319.16	2536.87
5/31/18		Amy Stark CC	Sams Club	Food	\$23.50			2560.37
6/3/18		Donation	Attendees	Donation		\$25.00		2535.37
6/3/18		Donation	Walmart	Prizes	\$45.84			2581.21
6/1/18		Pam Tedesco's CC	Amazon	Wristbands	\$20.96		1029.04	2602.17
5/24/18	80s in the Park	Amy Stark - Reimbursed	Amy Stark	Cash for change - not a cost	\$200.00			2802.17
6/1/18		Check	Jon Shedlock	Sound	\$650.00			3452.17
6/20/18		Check	Harold Bierer	Ferris Bueller's Revenge	\$900.00			4352.17
6/20/18		Check	Amco Johns	Port o Johns	\$240.00			4592.17
6/29/18		Profit	Attendees	Profit		\$3,040.00		1552.17
7/16/18		Donation	Fox's Pizza	Donation		\$50.00		1502.17
8/9/18	Misc.	Check	Leslie Petrosky	Shirt Reimbursement	\$20.00			1522.17



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

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SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

JULY 2018 ENGINEER'S REPORT
WEST DEER TOWNSHIP
Prepared August 9, 2018

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – June 20, 2018

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- 2018 Road Improvement Project –Youngblood Paving will begin milling and paving operations in the Township on Tuesday, August 14, starting on Oakwood Circle. Russell Standard has completed the bituminous seal coat work on Trump Road, Lick Road and Carl Lane.
- Cedar Ridge Storm Sewer Rehabilitation – Jet Jack has been and continues to perform lining work on the storm sewers.
- EMS Subdivision – Survey work on the Deer Lakes School District and EMS properties has been performed and the subdivision plat has been prepared. The plan has been submitted to the Township and School District.
- Guiderails – Fence by Maintenance Service is to provide me with a schedule. An update will be provided at the Township's meeting on August 15.
- Stormwater Ordinance – Allegheny County has adopted, and Pennsylvania DEP has approved an Act 167 Stormwater Management Plan for the entire county. The Plan requires that all municipalities in the county either adopt a new Stormwater Ordinance or revise their existing ordinance to comply with the requirements of the Plan. The new or revised ordinance must be adopted by December 1, 2018.

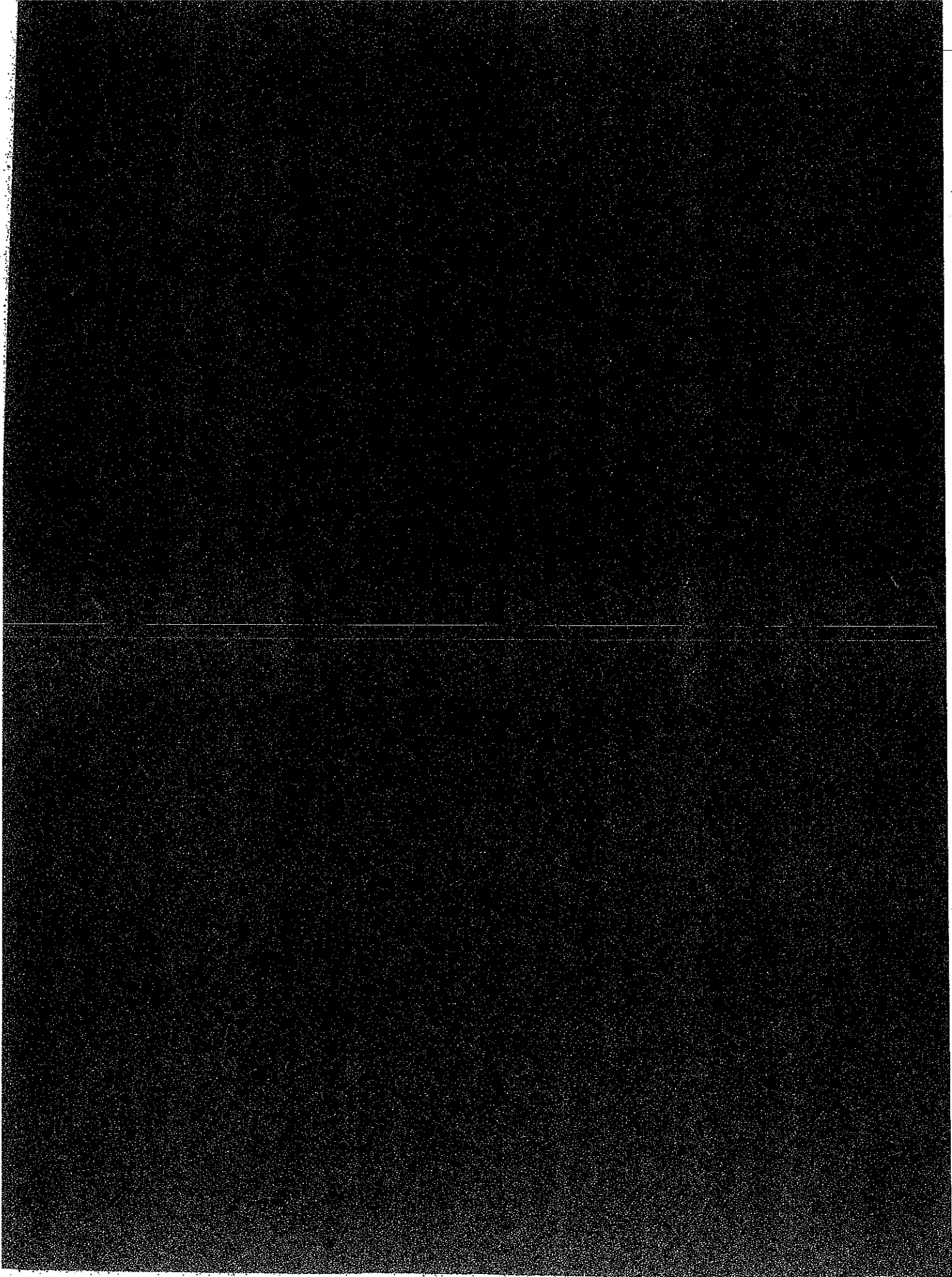
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- None

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



ACCEPTANCE: 2019 MINIMUM MUNICIPAL OBLIGATIONS (MMOS)

ATTACHED ARE THE 2019 MINIMUM MUNICIPAL OBLIGATIONS REPORTS FOR THE POLICE AND MUNICIPAL EMPLOYEE PENSION PLANS.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACKNOWLEDGE RECEIPT OF THE 2019 MINIMUM MUNICIPAL OBLIGATIONS FOR THE POLICE AND MUNICIPAL EMPLOYEE PENSION PLANS.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**TOWNSHIP OF WEST DEER POLICE PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2019 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	22.746%
2. Estimated 2018 Payroll for Active Participants	\$ <u>885,943</u>
3. Normal Cost (A1 x A2)	\$ <u>201,517</u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 201,517
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	42,525
4. Amortization Payment, if any	<u>165,783</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>409,825</u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 409,825
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	44,297
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>365,528</u>

NOTES:

1. 2019 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2019 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2019 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:



Chief Administrative Officer

9 August 2018

Date

Prepared using the January 1, 2017 Valuation.

**MUNICIPAL EMPLOYEES' PENSION PLAN FOR TOWNSHIP OF WEST DEER
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2019 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	8.114%
2. Estimated 2018 Payroll for Active Participants	\$ <u>686,025</u>
3. Normal Cost (A1 x A2)	\$ <u>55,664</u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 55,664
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	28,813
4. Amortization Payment, if any	<u>15,984</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>100,461</u>

C. Minimum Municipal Obligation

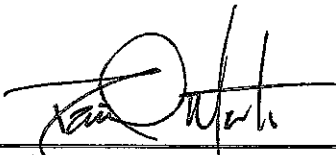
1. Financial Requirement (B5)	\$ 100,461
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	34,301
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>66,160</u>

NOTES:

1. 2019 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
 2. Deposit into the Plan's assets must be made by December 31, 2019 to avoid an interest penalty.
 3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2019 budget along with an interest penalty.
-

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

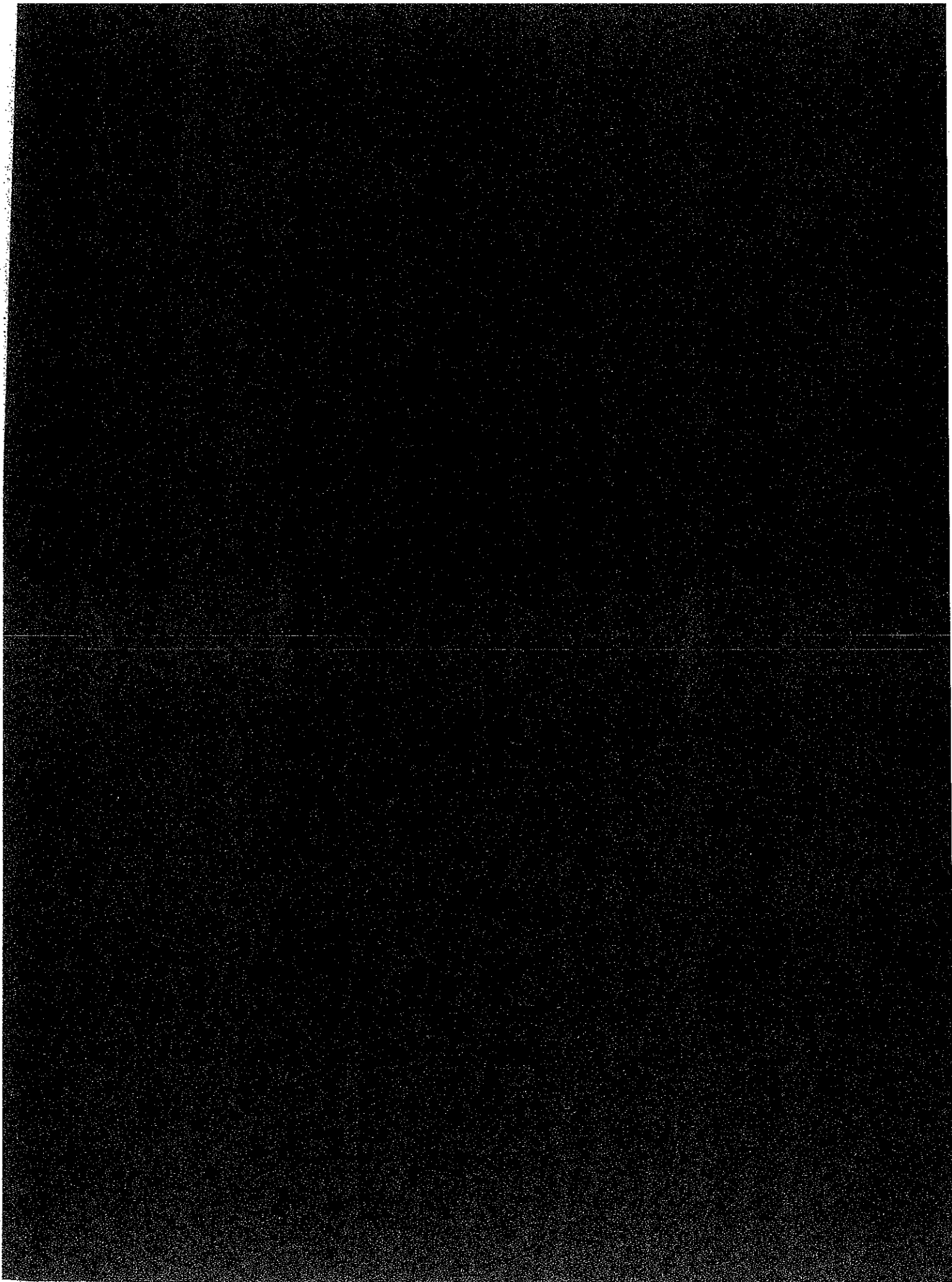


Chief Administrative Officer

9 August 2018

Date

Prepared using the January 1, 2017 Valuation.



ADOPTION: ORDINANCE NO. 427 (ROAD LIST RESTATEMENT)

ORDINANCE NO. 427

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING AND RESTATING THE OFFICIAL LIST OF ADOPTED TOWNSHIP ROADWAYS.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 427 AMENDING AND RESTATING THE TOWNSHIP ROAD LIST AS ADVERTISED AND PRESENTED.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 427

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY,
COMMONWEALTH OF PENNSYLVANIA, AMENDING AND RESTATING THE
OFFICIAL LIST OF ADOPTED TOWNSHIP ROADWAYS.**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has adopted private roadways in the past through numerous ordinances; and

WHEREAS, the Board has determined that a comprehensive, official List of Township Roads needs to be created for clarification and transparency; and

WHEREAS, the Public Works Committee – in conjunction with the Township Manager, Township Engineer, and Public Works Foreman – has reviewed the attached List of Township Roads and has determined it to be accurate.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid that all past roadway adoption ordinances be amended and restated in the attached List of Township Roads.

ORDAINED AND ENACTED this 15th day of August 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 15 August 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

Joyce Romig

Gerry Vaerewyck

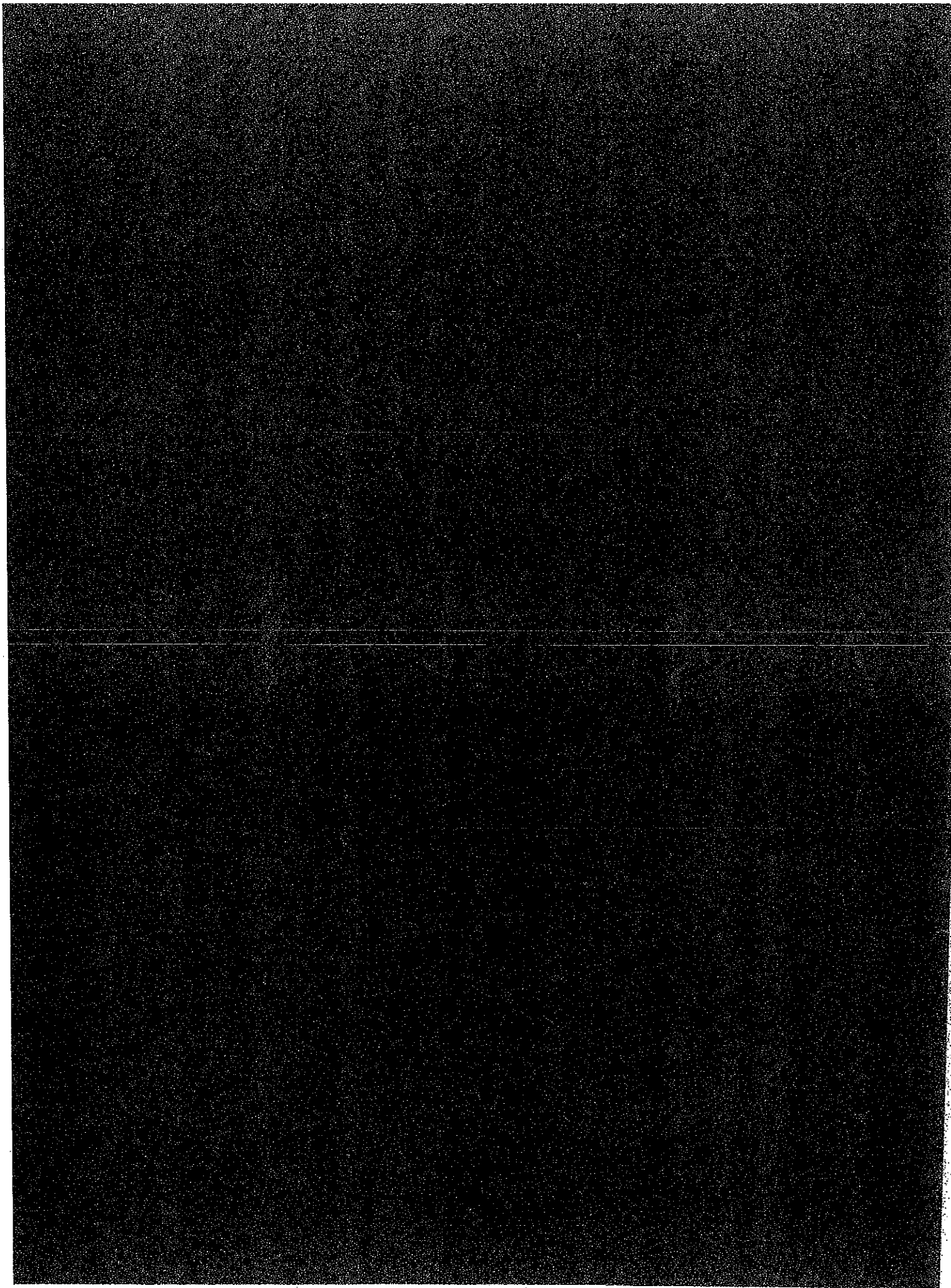
WITNESS my hand and the seal of the Township on this 15th day of August 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager

OFFICIAL ROAD LIST - 15 AUGUST 2018

Aber Road	Deerton Street	Links Way	Ridge Drive	Woodlake Drive
Alder Street	Donaldson Road	Locust Street	Ridge View Ct.	Woodlands Trail
Allison Road	Duke Court	Logan Road	Ring Neck Court	York Way
Anna Dale Drive	East Stag Drive	Magill Drive	Rittman Road	
Ash Lane	Eisele Road	Magnolia Drive	Roy Street	
Ashley Road	Eisenhower Drive	Maple Street	Royal Court	
Aspen Lane	Elm Street	Marshall Street	Saddlebrook Road	
Bairdford Park Road	Ember Lane	Martin Road	Sandstone Court East	
Bataan Street	Far Road	MacArthur Drive	Sandstone Court West	
Bayfield Road	Fawn Street	McClure Road	Sandstone Drive	
Beacom Road	Fieldstone Court	McIntyre Road	Sandy Hill Road	
Beechnut Street	Fieldstone Drive	McKalloff Road	Saxony Road	
Benjamin Street	Fir Street	McKrell Road	School Street	
Bessemer Street	Ford Street	McMorran Road	Shadow Court	
Betty Lane	Frontier Drive	Meadowood Drive	Shagbark Drive	
Birch Lane	Garden Street	Michael Road	Shepherd Road	
Blanchard Road	Glasgow Road	Miller Road	Sherbrooke Court	
Blue Row Street	Golden Lane	Monier Road	Shoaf Street	
Blueberry Lane	Greenleaf Drive	Mueller Street	Short Street	
Brownstone Court	Grubbs Road	Nicklaus Way	Shuster Road	
Burger Road	Haven Hill Drive	Night Hawk Drive	Simon Road	
Carl Lane	Havencrest Drive	Northridge Drive	Skyview Terrace	
Casindra Court	Hawthorne Lane	Oak Street	Snyder Street	
Cedar Glen Drive	Hemlock Street	Oakwood Circle	Spring Valley Drive	
Cedar Lane	Hemphill Road	Old Bakerstown Road	Spruce Street	
Cedar Ridge Road Extension	Henry Road	Orchard Street	Squirrel Hollow Road	
Cemetery Lane	Hickory Street	Overlook Place	Steeplechase Circle	
Center Street	Hill Street	Palmer Way	Stonecrest Drive	
Cherry Lane	Hogan Way	Paradise Drive	Sunnyvale Drive	
Chestnut Street	Holly Lane	Park Drive	Superior Road	
Christine Drive	Hunter Road	Partridge Run Road	Sycamore Street	
Christonia Road	Huntertown Road	Patton Drive	Tremont Drive	
Christy Road	Hytyre Farms Drive	Pebblestone Court	Trump Road	
Church Street East	Ideal Drive	Pine Lane	Utley Street	
Church Street West	Itinger Road	Pine Street	Valleyfield Drive	
Clendenning Road	Joseph Street	Pintail Road	West Stag Drive	
Coffee Lane	Juniper Lane	Plant Street	West Starz Road	
Cottonwood Court	Kaufman Road	Player Way	Walker Lane	
Countrywood Drive	Keasey Street	Pollock Street	Walnut Lane	
Crest Street	Lager Drive	Poma Street	Walnut Street	
Crestwood Drive	Larch Street	Poplar Street	West Street	
Crystal Springs Court	Laurel Lane	Quail Ridge Court	Whispering Pines Drive	
Cypress Street	Lawrence Court	Quigley Road	White Road	
Dawn Road	Lex Lane	Raccoon Way	Willow Way	
Dawson Road	Liberty Street	Ramsey Road	Wineberry Drive	
Deer Park Drive	Lick Road	Reaghard Drive	Woodhill Drive	
Deer Street	Linden Drive	Rickenbach Road	Woodlake Court	



APPROVAL: DEER LAKES SCHOOL DISTRICT PLAN OF LOTS

THE PLANNING COMMISSION APPROVED THE DEER LAKES SCHOOL DISTRICT PLAN OF LOTS IN JULY.

PROPERTY LOCATION: EAST UNION ROAD
LOT & BLOCK NO: 1511-I-95
ZONING DISTRICT: C-2 HIGHWAY COMMERCIAL

THIS IS A 2-LOT SUBDIVISION TO SEPARATE THE EMS BUILDING FROM THE SCHOOL DISTRICT PROPERTY ON EAST UNION ROAD.

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE DEER LAKES SCHOOL DISTRICT PLAN OF LOTS.

MR. SHOUP.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE DEER LAKES SCHOOL DISTRICT PLAN OF LOTS AS PER THE RECOMMENDATION BY THE PLANNING COMMISSION.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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West Deer Township Planning Commission
Meeting Report for July, 2018

Project Name: Deer Lakes School District Plan of Lots

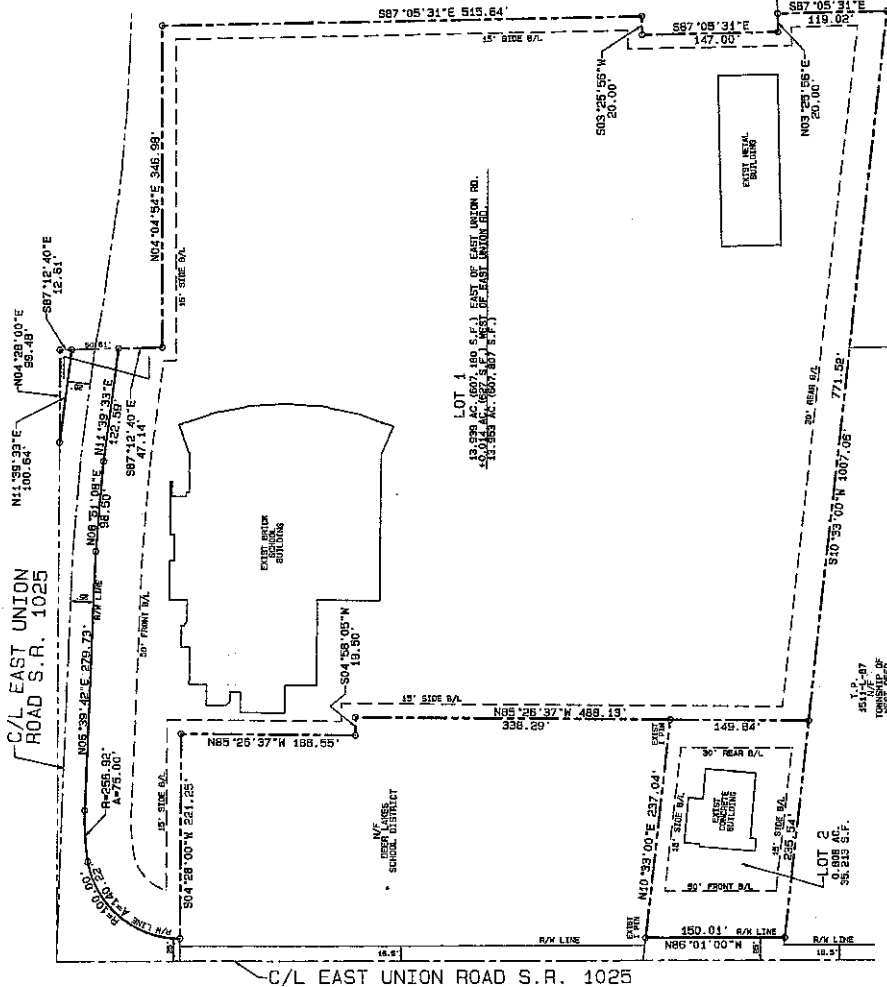
Property Location: Lot/Block #1511-L-95
Zoned: C-2 (Highway Commercial)

Seeking approval for a 2-lot subdivision to separate the EMS building from school district property.

Planning Commission voted to **RECOMMEND APPROVAL** of the 2-lot subdivision.



C/L EAST UNION ROAD S.R. 1025



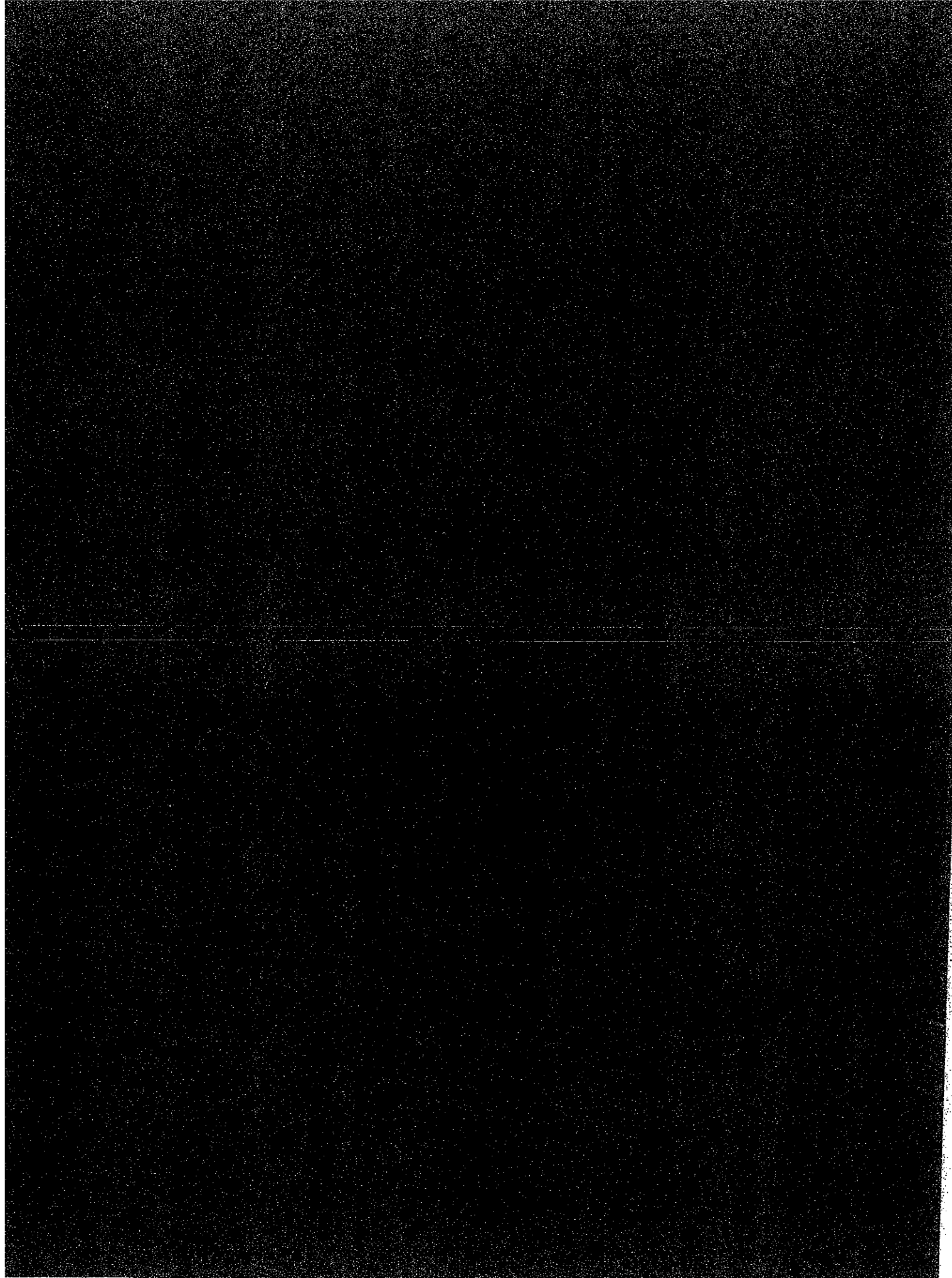
1911-C-309
DEER LAKES
SCHOOL DISTRICT

1911-C-312
DEER LAKES
SCHOOL DISTRICT

RECEIVED
JUL 23 2018
WEST DEER TOWNSHIP

SHOUP ENGINEERING INC.	
108 WASHINGTON BLVD. DEER PARK, OHIO 43007 741-680-8800	
DEER LAKES SCHOOL DISTRICT PLAN OF LOTS	
OWNER: WEST DEER TOWNSHIP, ALLEGANY COUNTY, PA.	DATE: 7/23/18
TAX PARCEL: 202 TRINITY TOWNSHIP	SCALE: 1"=40'
TOTAL PLAN ACRES: 14.431	SHEET 2 OF 2
JOB NO: 1808	DRAWN BY: BSA
	SERVICE AREA:





DISCUSSION: PENNDOT WINTER MAINTENANCE AGREEMENT

AT ITS LAST MEETING, THE BOARD OF SUPERVISORS ASKED THAT THERE BE REPRESENTATION FROM PENNDOT AT THIS MEETING TO DISCUSS THE POSSIBLE ADDITION OF STATE ROADS – NAMELY CREIGHTON-RUSSELLTON ROAD, BUTLER-LOGAN ROAD (AIRPORT HILL), AND ROUTE 910.

MR. TIM CLAYPOOLE FROM PENNDOT IS IN ATTENDANCE.

MR. CLAYPOOLE...

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DISCUSSION: CREIGHTON-RUSSELLTON ROAD

AT THE LAST MEETING, THE TOWNSHIP SOLICITOR REQUESTED THAT THE PENNDOT WINTER MAINTENANCE AGREEMENT ADDITION OF CREIGHTON-RUSSELLTON FROM THE LAST AGREEMENT BE DISCUSSED SEPARATELY.

MR. HAPPEL...

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DISCUSSION: SOCIAL MEDIA

AT ITS LAST MEETING, THE BOARD OF SUPERVISORS AGREED TO HAVE MR. KARPUZI AND MR. VAEREWYCK PROVIDE SEPARATE PROPOSALS FOR A POSSIBLE SOCIAL MEDIA PRESENCE.

MR. KARPUZI AND MR. VAEREWYCK...

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COMMITTEE REPORTS

EMS COMMITTEE

Chairman – Mr. Vaerewyck

ENGINEERING & PUBLIC WORKS COMMITTEE

Chairwoman – Mrs. Romig

FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE

Chairman – Dr. DiSanti

PARKS AND RECREATION COMMITTEE

Chairwoman – Mrs. Jordan

ZONING, PLANNING, & CODE COMMITTEE

Chairman – Mr. Karpuzi

NORTH HILLS COG REPORT

Mr. Karpuzi

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OLD BUSINESS

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NEW BUSINESS

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**SET AGENDA / Regular Business Meeting
September 19, 2018**

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Appointed Auditor's Report by Mr. Turnley
9. Tax Abatement Speaker
10. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
11. Police Chief's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks and Recreation Board
14. Engineer's Report
15. Approval: PennDOT Winter Maintenance Agreement
16. Advertisement: Ordinance No. 428 (Creation of Voting Districts)
17. Discussion: Pavilion Rental Policy
18. Committee Reports
19. Old Business
20. New Business
21. Set Agenda/October 17, 2018
22. Comments from the Public
23. Adjournment

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COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

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ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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